

## Refund policy for international students

### Refund of fees:

1. If you have paid your tuition fees and you are thereafter unable to commence study in Australia, on receipt of a written claim the School will refund, within four (4) weeks all or part of your fees on the following basis:
  - a) If you cancel your place four (4) weeks or more before your advised date of commencement 90% of your fee will be refunded.
  - b) If you cancel your place less than four (4) weeks before your advised date of commencement, or if you commence your schooling and then withdraw within the first four (4) school weeks, 50% of your fee will be refunded.
  - c) If you withdraw after the fourth school week no refund is payable.
  - d) If your Visa application is refused, and when the School is provided with evidence of the Visa refusal in the form of a letter from the DIBP, a full refund of fees will be made; although an Administration Fee of AUD \$200 will be charged.
2. If you have commenced schooling and you do not meet the conditions outlined in the School's Terms and Conditions for Full Fee Paying Overseas Students, or the Student Visa Conditions and enrolment is terminated by the School, a partial refund of fees may be made. An administration fee of AUD \$200 would also be charged.
3. If you have commenced schooling and the School can no longer provide the course, the School will make a refund of the student's unspent tuition fees within two (2) weeks or Launceston Church Grammar School will arrange for the student to be offered a place in an alternative course. The administration expenses associated with executing the student's transfer to an alternative course will be paid by Launceston Church Grammar School.
4. All requests for refunds must be made, in writing, to the Headmaster of Launceston Church Grammar School by the enrolling parent of the international student.

Please note in accordance with the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students (The National Code 2007) Launceston Church Grammar School is required to advise that:

- This agreement, and the availability of complaints and appeals processes, does not remove the right of the student to take further action under Australia's consumer protection laws, and,
- Launceston Church Grammar School's dispute resolution processes do not circumscribe the student's right to pursue other legal remedies.



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CRICOS Provider No.: 00650K



Launceston  
Church  
Grammar  
School



International  
Schedule  
of Fees  
2017

# Fee structure for full-fee paying overseas students 2017 (Estimate)

CRICOS Course Code	Grades	Tuition (Includes EAL)	Annual Levy	Boarding (Includes Homestay)	Total Yearly Fee
004200D (Secondary Senior Years)	11 – 12	\$27,925	\$1,900	\$19,775	\$49,600
017743K (Secondary Junior Years)	7 – 10	\$25,925	\$1,900	\$19,775	\$47,600
051397G (Primary School)	5 – 6	\$24,125	\$1,500	\$19,775	\$45,400

\*All Fees are in Australian Dollars

## Payment

Upon the School's acceptance of an application for enrolment, an advance fee payment of the following is due:

- Application fee of \$100
- A half year's tuition fee, boarding fee and levy
- A half year's '1:1 Laptop Programme Fee' (if applicable for the grade level)
- Visa length Overseas Student Health Cover (Medibank Private)
- Non-refundable, once only payment, of the \$2,000 Capital Fee

The balance of the annual fees is payable by 31 July each year. Subsequent fees are charged at the beginning of each semester and are due for payment at the end of February and July, each year, for continuing students.

## Boarding Fee

This includes 'Homestay' for the Easter Holiday, Term Holidays and Australian Public Holidays. Interstate 'Homestay' would be an additional expense for parents. The Boarding House is closed from the end of each school year until the day before the next academic year commences. All international students are expected to return home for this long summer vacation.

## Sibling Allowance

The School offers a 10% reduction in tuition fees for full-time siblings attending the School at the same time.

## Levy inclusions

This non refundable levy incorporates subject charges, compulsory excursions and outdoor education camps, sport and activities, facilities, resources, etexts, computing, school publications and administration costs.

Refunds will not be provided in the case of non-participation.

## Additional Charges (not included in the above Levy)

- Uniform (Estimate \$2,300)
- Rowing
- Private music tuition and instrument hire
- Camp gear hire
- Non-compulsory trips and events
- Loss / Damage to school property
- Tablet programme (Grades 9 & 10)
- Taxi charges

## Student Withdrawal

Ten school weeks' notice, in writing to the Headmaster, is required prior to the withdrawal of any student from the School. In the case that less than ten school weeks' notice has been given, parents will be liable for the payment of one additional term's tuition fees (being one quarter of the annual tuition fee).

