



# Position Description

<b>TITLE</b>	Teacher
<b>EMPLOYMENT STATUS</b>	Permanent, part time 0.6-0.8FTE
<b>DEPARTMENT</b>	Teaching & Learning
<b>ENTERPRISE AGREEMENT</b>	Launceston Church Grammar School, Teachers, Enterprise Agreement
<b>EA CLASSIFICATION</b>	Teachers salary scale, depending on experience
<b>REPORTS TO</b>	Head of Junior Campus
<b>REPORTS</b>	Nil
<b>LOCATION</b>	Junior Campus

## Scope of position

---

A Teacher assists and directs the work of student groups and individual students to promote learning and improve student outcomes through direct teaching contact with students, and the provision of coherent and planned lessons and learning activities.

Participation in other teaching related activities, and the performance of additional duties allocated by the Head of Junior Campus in accordance with guidelines established by the Principal.

## Duties and Responsibilities

---

### KNOW THE STUDENTS – WHO THEY ARE AND HOW THEY LEARN

- Use teaching strategies based on knowledge of students' physical, social and intellectual development and characteristics to improve student learning.
- Structure teaching programmes using research and collegial advice about how students learn.
- Design and implement teaching strategies that are responsive to the learning strengths and needs of students from diverse linguistic, cultural, religious and socioeconomic backgrounds.
- Design and implement effective teaching strategies that are responsive to the local community and cultural setting, linguistic background and histories of Aboriginal and Torres Strait Islander students.
- Develop teaching activities that incorporate differentiated strategies to meet the specific learning needs of students across the full range of abilities.
- Design and implement teaching activities that support the participation and learning of students with disability and address relevant policy and legislative requirements.

### KNOW THE CONTENT AND HOW TO TEACH IT

- Apply knowledge of the content and teaching strategies to develop engaging learning activities.
- Organise content into coherent, well-sequenced learning and teaching programmes.
- Design and implement learning and teaching programmes using knowledge of curriculum, assessment and reporting requirements.
- Provide opportunities for students to develop understanding of and respect for Aboriginal and Torres Strait Islander histories, cultures and languages.
- Apply knowledge and understanding of effective teaching strategies to support students' literacy and numeracy achievement.
- Use effective teaching strategies to integrate ICT into learning and teaching programmes to make selected content relevant and meaningful.

### PLAN FOR AND IMPLEMENT EFFECTIVE TEACHING AND LEARNING

- Set explicit, challenging and achievable learning goals for all students.



# Position Description

- Plan and implement well-structured learning and teaching programmes or lesson sequences that engage students and promote learning.
- Select and use relevant teaching strategies to develop knowledge, skills, problem solving and critical and creative thinking.
- Select and/or create and use a range of resources, including ICT, to engage students in their learning.
- Use effective verbal and nonverbal communication strategies to support student understanding, participation, engagement and achievement.
- Evaluate personal teaching and learning programs using evidence, including feedback from students and student assessment data, to inform planning.
- Plan for appropriate and contextually relevant opportunities for parents/ carers to be involved in their children's learning.

## CREATE AND MAINTAIN SUPPORTIVE AND SAFE LEARNING

- Establish and implement inclusive and positive interactions to engage and support all students in classroom activities.
- Establish and maintain orderly and workable routines to create an environment where student time is spent on learning tasks.
- Manage challenging behaviour by establishing and negotiating clear expectations with students and address discipline issues promptly, fairly and respectfully.
- Ensure students' wellbeing and safety within school by implementing school and/ or system, curriculum and legislative requirements.
- Incorporate strategies to promote the safe, responsible and ethical use of ICT in learning and teaching.

## ASSESS, PROVIDE FEEDBACK AND REPORT ON STUDENT LEARNING

- Develop, select and use informal and formal, diagnostic, formative and summative assessment strategies to assess student learning.
- Provide timely, effective and appropriate feedback to students about their achievement relative to their learning goals.
- Understand and participate in assessment moderation activities to support consistent and comparable judgements of student learning.
- Use student assessment data to analyse and evaluate student understanding of subject/content, identifying interventions and modifying teaching practice.
- Report clearly, accurately and respectfully to students and parents/carers about student achievement, making use of accurate and reliable records.

## OTHER DUTIES

- Engage in appropriate, meaningful and targeted professional learning.
- Engage professionally with colleagues, parents/carers and the community.
- Any other duties as required by Manager.

## Key Selection Criteria

---

- **Education** – Minimum qualification is completion of Bachelor of Education, from a recognised tertiary institution.
- **Teacher Registration** – Tasmanian Teachers Registration Board.
- Previous teaching experience in areas of specialisation is desirable.
- Previous experience in an IB PYP school (desirable).
- **Working with Vulnerable People Registration** – Department of Consumer, Building and Occupational Services.
- **Teaching Experience** – Previous teaching experience in areas of specialisation is desirable.
- **HLTAID012** – Provide First Aid in an Education and Care Setting qualification.

## WORKPLACE HEALTH AND SAFETY - WORKER



# Position Description

- Take reasonable care for your own health and safety
- Take reasonable care that your acts or omissions do not adversely affect the health and safety of others
- Comply, so far as you are reasonably able to, with reasonable instruction provided by the School
- Co-operate with reasonable policy and procedure relating to health and safety at the workplace that has been notified to staff by the School including reporting any hazards, incidents and near misses.

## **Safeguarding Children and Young People**

---

Launceston Church Grammar School is an Australian Childhood Foundation Accredited School and we take the safeguarding of children and young people seriously.

- Ensure all Launceston Church Grammar School policy compliance is met;
- Ensure that your interactions with children and young people are positive and safe;
- Provide adequate care and supervision of children and young people in your charge;
- Act as a positive role model for children and young people;
- Report any suspicions, concerns, allegations or disclosures of alleged abuse to management,
- Maintain valid working with vulnerable people registration; and
- Report to management any criminal charges or convictions you receive during your employment that may indicate a possible risk to children and young people.

## **Attitudes and personal qualities**

---

- Passion for teaching
- Honest, trustworthy and ethical.
- Well-developed interpersonal and communication skills with both young people and adults, balanced with a respect for confidentiality.
- Supportive of the Anglican Ethos of Launceston Church Grammar School.
- Sense of humour
- Problem solver and ability to think critically
- Team player
- Empathetic and patient
- Growth mindset and a positive can do attitude