

# 5 Easy Steps to Staying Informed



The SkoolBag School Communication app provides busy Parents with a powerful way to stay engaged with their school.

It allows users to subscribe to specific Groups of interest.

Users will be able to:

- Receive push notifications [instant alerts], particularly cancellations/changes in sport and Outdoor Education Camps and co-curricular events and activities.
- Submit eForms advising of a student absence, late arrival or early departure.
- View weekly sport fixtures/trainings and venues, School Event Calendar, weekly eNewsletter, Bus Timetable, Canteen Price Lists, Learning Hub Tutor Days and times at the Senior Campus and much more....
- Connect to our parent portal ParentLounge.
- Connect with us on social media.

**Getting started is easy!**

## 1. Download SkoolBag

Search SkoolBag in the Apple App or Google Play Store, download the FREE app:

**SkoolBag: School Communication**

## 2. Create an Account

Follow the prompts to create your account in seconds.

## 3. Add your School

Type your school's name and press enter. Tap the plus icon to add.

## 4. Allow Notifications

Ensure you Allow SkoolBag to send you push notifications when prompted.

## 5. Subscribe to Groups

Select your Group/s [i.e. Year Group/Sports Team etc.] to appear in your feed.

As your child progresses through their school year and with each new school year, please ensure to update your Content Group Subscriptions, in particular the correct Year Group/s.

Don't forget to  
update your  
Content Group  
Subscriptions

